



**INDIAN INSTITUTE OF MANAGEMENT BODH
GAYA**

Uruvela, Prabandh Vihar

Bodh Gaya – 824234, India

INVITATION OF BIDS

Tender No: IIMBG/NIT/Microsoft Open Value/2021-22/05

Date: 02/12/2021

**NOTICE INVITING TENDER (NIT) IN SINGLE BID SYSTEM FOR PROVIDING
MICROSOFT OPEN VALUE SUBSCRIPTION – EDUCATION SOLUTION AGREEMENT FOR
ONE YEAR AT IIM BODH GAYA**

Issued By
IIM Bodh Gaya (Bihar)
(e-publish mode only)

**Chief Administrative Officer (CAO)
IIM Bodh Gaya (Bihar)
Tender Inviting Authority (TIA)**

Phone: 0631-2200238, 7033439192

Mail Id: spo@iimbg.ac.in

Indian Institute of Management Bodh Gaya, an autonomous body, under the Ministry of Human Resources Development, Government of India invites Tenders in Single Bid System for Providing Microsoft Open Value Subscription – Education Solution Agreement for One Year at IIM Bodh Gaya, Bihar. Interested Original Software Developer (OSD)/ its authorized educational partners/ channel partners/ solution provider meeting the eligibility criteria as per tender document may submit their tenders, complete in all respect at below address:

The Store & Purchase Officer,
Indian Institute of Management Bodh Gaya,
Uruvela, Prabandh Vihar,
Bodh Gaya-824234 (Bihar)
Email : spo@iimbg.ac.in , Mobile : 7033439192

For Technical Enquiry: Phone: 9971759398 Mail ID: system.manager@iimbg.ac.in

Critical Dates of Tender:

SN	Particulars	Date	Time
1	Date and Time of Publication/Download of Tender	02/12/2021	1800 hrs
2	Bid Submission close date & time	22/12/2021	1800 hrs
3	Opening of Bids	23/12/2021	1200 hrs

1. ABOUT IIM BODHGAYA

Indian Institute of Management Bodh Gaya (IIMBG) is one of the new five IIMs set up under the Union Budget of 2014, India; established in 2015. IIMBG come under Higher Education Institutes (HEIs) and Institutions of National Importance (INI) in the Ministry of Education (MoE), Government of India.

2. SCOPE OF WORK

Sealed bids from the Original Software Developer (OSD)/ its authorized educational partners/ channel partners/ solution provider, on the terms and conditions as per Invitation of Bids document, for Purchase and renewal (100 user) of Microsoft Open Value Subscription – Education Solution Agreement for one year of the items(s) as given in the below table.

Table: Purchase & Renewal of Microsoft Open Value Subscription – Education Solution Agreement for one year			
Part Code	License	Software/License Description	Qty.
KW5-00359	Purchase (100 users) <i>Current Agreement No-V6834512</i> <i>On the domain:</i> https://iimbodhgaya.onmicrosoft.com	WINEDUpperDVC ALNG UpgrdSAPk OLV E 1Y Acdmc Ent	100
S3Y-00001		M365AppsForEnterpriseOpenFac ShrdSvr ALNG SubsVL OLV E 1Mth Acdmc AP	100
FYS-00001		IntuneOpenFclty ShrdSvr ALNG SubsVL OLV E 1Mth Acdmc AP	100

Pre-Qualification Criteria:

1. The Supplier/firm must be either an original software developer (OSD) or its authorized education partners/channel partners/solution providers.
2. If bids are submitted by the authorized educational partners/channel/solution providers, they are essentially required to submit a valid authorization certificate/LSP/MAF from the OSD, failing which their bid/s shall be rejected.
3. An undertaking is also essentially required stating that the OSD will facilitate the bidder/s on a regular basis with technology/ product updates/ hardware/ software support and any kind of support necessary to ensure smooth functioning and security requirements for the entire duration of the contract period.
4. Supplier/firm should have experience of at least 3 years in the field of Information Technology business.

Instruction to Bidders:

1. The bidders are requested to read the bid document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specification/ instructions in this document may disqualify the bidders from the bidding process.
2. **All the licenses should be ragged with the existing domain on office.com.** The existing domain is <https://iimbodhgaya.onmicrosoft.com>.

3. The Institute reserve the right to accept or reject any bid or reject the bidding process or any bid wholly or partly without assigning any reason.
4. Incomplete bid or receiving the bid after closing date and time are liable to be ignored and rejected.
5. **Price bid as per Annexure – III (on letterhead of the bidder) along with one set of this tender document, duly signed and stamped by the bidder should be submitted to “The Store & Purchase Officer, Indian Institute of Management Bodh Gaya, Uruvela, Prabandh Vihar, BodhGaya-824234 (Bihar)” either by SPEED POST/ COURIER/By Hand which should reach by 22 December 2021 on or before 18:00 hrs.**
6. Any bid delivered by email or any other mode WILL NOT BE CONSIDERED UNDER ANY CIRCUMSTANCES.
7. IIM Bodh Gaya WILL NOT BE RESPONSIBLE FOR ANY DELAY IN DELIVERY BY POST OR COURIER. Bids received after the closing date and time will not be considered.
8. The bids shall be submitted in a sealed envelope duly marked as “**Tender for Purchase of Microsoft Open Value Subscription – Education Solution Agreement for one year**” along with Tender IIMBG/NIT/Microsoft Open Value/2021-22/05.
9. **Price:** Price must be quoted in Indian National Rupees and is inclusive of all taxes/ duties/ charges.
10. No extra charges other than quoted price will be entertained. The total quoted price/amount must be written in figures as well as in words. There should not be any overwriting, the bid(s) shall be rejected. No alternative price will be entertained in the price bid.
11. The Supplier/Firm offering the lowest rates in total will be declared as the successful service provider.
12. All bids in which any of the prescribed conditions is not fulfilled or any condition is put forth or conditional bids by the bidder/s shall be summarily rejected.
13. **Payment Clause:** 100% Payment will be released after successful delivery and activation of above licenses issued in the name of IIM Bodh Gaya on previously registered domain <https://iimbodhgaya.onmicrosoft.com>
14. **Clarifications:** In case the bidder requires any clarifications regarding the tender documents, they mail to spo@iimbg.ac.in.
15. **Validity:** The bid should be valid for a period of 90 (ninety) days from the date of opening of bids. The Bidders should be ready to extend the validity if required.
16. **Delivery:** Above license in whole must be issued and activated within 10 (Ten) days in the name of IIM Bodh Gaya.
17. **Renewal:** After satisfactory performance and successful completion of one year the products may be renewed for next one year on the same price and conditions.
18. **Liquidated Damage:** If the bidder fails to deliver the required licenses in the above-mentioned period and place, the penalty @ 1% per week of the total order value subject to the maximum of 10% of the total order value will be deducted.
19. In the event of any dispute or differences arising under this contract, the decision of the Director, IIM Bodh Gaya, shall be final and binding on the both the parties.

20. Jurisdiction: The court of Jurisdiction shall be referred to the Court at the district of “Gaya” for all such purposes.

Bidders not complying with the above conditions or not providing complete information as described shall not be considered, and hence they will be outrightly rejected without assigning any reasons whatsoever.

IIM Bodh Gaya’s Right to Terminate the Process

IIM Bodh Gaya may terminate the tender process at any time and without assigning any reason. IIM Bodh Gaya makes no commitments, expressed or implied that the process would result in a business transaction with anyone.

This tender does not constitute an offer by IIM Bodh Gaya. The bidder’s participation in this process may result in IIM Bodh Gaya selecting the bidder to engage in further discussion and negotiations onwards execution of a contract, if necessary. The commencement of such negotiation does not, however, signify a commitment by IIM Bodh Gaya to execute a contract or to negotiations.

The institute reserves the right:

- A. To reject any or all tender quotations without assigning any reason whatsoever and is not bound to accept the lowest (L1) rate.
- B. To change any clauses/items/conditions on the tender quotation document.

**Chief Administrative Officer
IIM Bodh Gaya**

ANNEXURE – I

To,
Chief Administrative Officer,
Administrative Block
Indian Institute of Management Bodh Gaya
Uruvela, Prabandh Vihar
Bodh Gaya, Gaya-824234 (Bihar), India
Phone: 0631-2200238
Email: cao@iimbg.ac.in

Sub: - Self Declaration Certificate

Ref: - IIMBG/NIT/Microsoft Open Value/2021-22/05

Dated: 02/12/2021

(NIT For Providing Microsoft Open Value Subscription – Education Solution Agreement for One Year at IIM Bodh Gaya, Bihar)

Dear Sir,

With reference to the above, I am/ We are offering our competitive bids for Notice Inviting Tender for Providing Microsoft Open Value Subscription – Education Solution Agreement for One Year at IIM Bodh Gaya, Bihar, I / We hereby reconfirm and declare that I / We have carefully read, understood and complying the above referred tender document including instructions, terms and conditions, specifications, schedule of quantities and all the contents stated therein.

I / We also confirm that the rates quoted by me/us are inclusive of all taxes, duties etc, applicable as on date and are FOR IIM Bodhgaya.

Date:

Authorized Signatory

Place:

Name

Designation:

Contact No.:

Email ID:

ANNEXURE – II

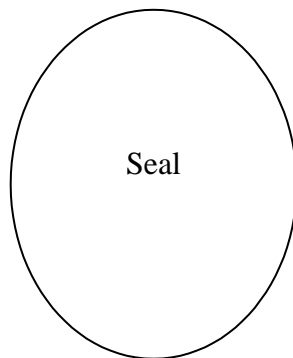
CERTIFICATE
(to be provided on letterhead of the firm)

I hereby certify that the above firm neither blacklisted by any Central/State Government/Public Undertaking/Institute nor is any criminal case registered/pending against the firm or its owner/partners anywhere in India.

I also certify that the above information is true and correct in any every respect and in any case, at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:

Place:



Authorized Signatory

Name

Designation:

Contact No.:

ANNEXURE – III

TECHNICAL & FINANCIAL BID

(To be submitted on the letterhead of the bidder)

Technical Bid

Tender for: Providing Microsoft Open Value Subscription – Education Solution Agreement for One Year at IIM Bodh Gaya, Bihar	
Tender Ref. NO: IIMBG/NIT/Microsoft Open Value/2021-22/05	
Date: 02/12/2021	
Name of the Bidder: Correspondence Address: Tel/Mob No.: Email Id: Contact Person Name: Mobile No (Contact Person):	
Supplier/firm registration certificate	
Supporting documents of last 3 years' experience in the field of Information Technology business. (PO and completion certificate for experience)	
Copy of PAN	
Copy of GST	
Copy of this Tender document duly signed & stamped on all pages	
Authorization from Original software developer (OSD), in case of authorized educational partners/channel/solution providers/supplier.	
Bank Details of the Supplier/firm	
Escalation Matrix details	
Undertaking is also essentially required stating that the OSD will facilitate the Supplier/s on a regular basis with technology/ product updates/ hardware/ software support and any kind of support necessary to ensure smooth functioning and security requirements for the entire duration of the contract period.	

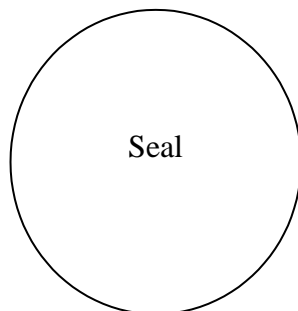
Copies of all supporting documents duly signed and stamped by the bidder in support of above particulars must be enclosed.

Financial Bid

Table: Purchase & Renewal of Microsoft Open Value Subscription – Education Solution Agreement for one year					
Part Code	Software/License Description	Qty.	Unit Price (₹)	GST (%)	Total price [Incl. GST] (₹)
KW5-00359	WINEDUpervDVC ALNG UpgrdSAPk OLV E 1Y Acadm Ent	100			
S3Y-00001	M365AppsForEnterpriseO penFac ShrdSvr ALNG SubsVL OLV E 1Mth Acadm AP	100			
FYS-00001	IntuneOpenFcly ShrdSvr ALNG SubsVL OLV E 1Mth Acadmc AP	100			
	TOTAL AMOUNT (Incl. GST) :				
	Price in words: Rupees(_____)				

Date:

Place:



Authorized Signatory

Name

Designation:

Contact No.: